



FINAL

MINUTES | 114TH ANNUAL GENERAL MEETING OF THE ASSOCIATION OF BRITISH COLUMBIA LAND SURVEYORS

Date: March 21 & 22, 2019
Location: Delta Grand Okanagan Resort, Kelowna, BC
Chair: Roger Galibois, BCLS, President

CALL TO ORDER

The Chair, Roger Galibois, BCLS, called the meeting to order and welcomed members and guests. He introduced Deputy Mayor of Kelowna Loyal Wooldridge, who addressed the assembly on behalf of Mayor Colin Basran.

QUORUM

The Chair reported that the assembly had the required quorum of thirty practising land surveyors.

CONDUCT OF MEETING

The Chair confirmed that the meeting would be conducted in accordance with Robert's Rules of Order Newly Revised to the extent they are not inconsistent with the *Land Surveyors Act* and the Bylaws of the ABCLS.

INTRODUCTIONS

The Chair introduced Parliamentarian, Patrick Ringwood, BCLS and Sergeant at Arms, Aaron Shufletoski, BCLS.

The Chair introduced delegates from land surveying regulators across Canada:

Neil Parrott, President, Association of Newfoundland Land Surveyors
Nathan Clark, President, Association of Nova Scotia Land Surveyors
Jaret Guimond, President, Association of New Brunswick Land Surveyors
Jean Taschereau, President, L'Ordre des Arpentiers-Géomètres du Quebec
Dominique Fecteau, President, Association of Canada Lands Surveyors
Al Jeraj, President, Association of Ontario Land Surveyors
Arno Stoffel, President, Association of Manitoba Lands Surveyors
Akbar Karsan, President, Saskatchewan Land Surveyors' Association
Bruce Clark, President, Alberta Land Surveyors' Association

The Chair introduced past presidents of the ABCLS who were in attendance:

Brian Brown, BCLS (2017)
Ron Johns, BCLS (2016)
Bronwyn Denton, BCLS (2015)
Steve Buzikievich, BCLS (2014)
Ian Lloyd, BCLS (2013)
Nigel Hemingway, BCLS (2012)
Peter Mueller, BCLS NP (2011)
John Armstrong, BCLS, Life Member (2009)
Joe Johnson, BCLS, Life Member (2007)
Rich Redfern, BCLS, Life Member (2006)
Dave Bazett, BCLS (2004)
Hans Troelsen, BCLS, Life Member (2003)
Doug Dodge, BCLS, Life Member (2002)
Bert Hol, BCLS (2001)
Brent Taylor, BCLS (2000)
Greg Browne, BCLS, Life Member (1998)
Patrick Ringwood, BCLS, Life Member (1990)
Robert Allen, BCLS, Life Member (1989)
Bill Chapman, BCLS, Life Member (1988)

The Chair introduced land surveyors commissioned since the last annual general meeting:

Corey Doherty, BCLS #990
Peter Muralt, BCLS #991
Rafael Rebolone, BCLS #992
Sam Arsenault, BCLS #993
Brody Phillips, BCLS #994
Finny Philip, BCLS #995
Justin Petras, BCLS #996
Wade Roulette, BCLS #997
Tyson Altenhoff, BCLS #998
Rob Pearlman, BCLS #999

Connie Procyshyn, BCLS #1000
Braden Scheelar, BCLS #1001
Thomas Dunkley, BCLS #1002
Andrew Slater, BCLS #1003
Ryan Richmond, BCLS #1004
Michelle Blake, BCLS #1005
Danu Van Der Mark, BCLS #1006

The Chair introduced the Board of Management:

Brian Brown, BCLS, Past President
Chris Cryderman, BCLS, Vice President
Shauna Goertzen, BCLS, Member at Large
Dave Rutherford, BCLS, Member at Large
Gina Hidber, BCLS, Member at Large
Dave Swaile, BCLS, Member at Large
Mike Thomson, BCLS, Surveyor General
Neil Hain, LL.B, Government Appointee (not present)
Kelly Stofer, BCLS, Secretary

The Chair introduced Chief Administrative Officer, Chad Rintoul.

CLOSING OF THE BALLOT BOX

The Chair declared the ballot box closed and called on Corey Doherty, BCLS, Thomas Dunkley, BCLS, Peter Muralt, BCLS, and Brody Phillips, BCLS, to complete the scrutiny and counting of the votes under the supervision of Robert Allen, BCLS, Harry Hickman, BCLS and Beverley Renny, ABCLS Administrative Coordinator.

PRESIDENT'S REPORT

President Roger Galibois reported on ABCLS highlights and accomplishments since the last AGM.

SECRETARY'S REPORT

Secretary Kelly Stofer reported membership numbers and provided a summary of complaints received during 2018. The following members who had passed away since the last AGM were recognized:

R. George Robertson, BCLS #407
Hugh Barrington (Barry) Cotton, BCLS #290, Life Member #36
Douglas Stanley Meredith, BCLS #368, Life Member #56
Donald Charles Goodrich, BCLS #492
James William Sharpe, BCLS #395

APPROVE MINUTES OF 113TH ANNUAL GENERAL MEETING

MOTION: That the minutes of the 113th Annual General Meeting be approved as circulated.

Moved: Kelly Stofer, BCLS
Seconded: Chris Cryderman, BCLS

CARRIED

2018 FINANCIAL STATEMENTS

MOTION: That the 2018 Association of British Columbia Land Surveyors Financial Statements, prepared by Hughesman Morris, Chartered Professional Accountants, be accepted.

Moved: Kelly Stofer, BCLS
Seconded: Chris Cryderman, BCLS

CARRIED

The 2018 financial statements are attached to these minutes.

2019 BUDGET

MOTION: That the 2019 Budget for the Association of British Columbia Land Surveyors be approved as presented.

Moved: Chris Cryderman, BCLS
Seconded: Shauna Goertzen, BCLS

CARRIED

The 2019 budget is attached to these minutes.

SPONSOR RECOGNITION

The Chair recognized firms and individuals who had generously donated in support of the AGM.

BOARD MOTIONS

MOTION 1 (AS AMENDED): Be it resolved that Bylaw 9.1(a) be amended by striking out the first instance of \$250,000 and inserting \$1,000,000, striking out the second instance of \$250,000 and inserting \$2,000,000, and inserting the words "Effective June 1, 2019" before the word "Every".

Moved: Dave Swaile, BCLS
Seconded: Dave Rutherford, BCLS

CARRIED

MOTION 2: Be it resolved that Bylaw 9.1(c) be amended by substituting it with,

- (c) A Practising Land Surveyor is exempt from Part 9.1(a) if he or she does not engage directly or indirectly in the practice of land surveying for the general public, with or without compensation, and:
 - (i) is a Life Member of the Association;

- (ii) is employed by a municipal, provincial or federal government, a government agency, a Crown corporation, or the Land Title and Survey Authority of British Columbia; or
- (iii) the Board so permits.

Moved: Dave Rutherford, BCLS

Seconded: Dave Swaile, BCLS

CARRIED

MOTION 3 (AS AMENDED): Be it resolved that the words “and 7.1(g)” be inserted after the word “7.1(e)” in Bylaw 7.1(a), and the following provision inserted as Bylaw 7.1(g):

- (g) Authority to increase the annual fee for Land Surveyors to further the objectives of the Association by an amount not to exceed 5% of the annual fee set out in Bylaw 7.1(a) is delegated to the Board pursuant to section 5(2) of the Act. This authority includes the authority to update Bylaw 7.1(a) annually to reflect the annual fee in effect each year.

Moved: Gina Hidber, BCLS

Seconded: Dave Rutherford, BCLS

CARRIED

MOTION 4: Be it resolved that the following provisions be inserted as Bylaw 24:

24. Special Measures Fund

24.1 Special Measures Fund Program

- (a) In this Part:

“**Special Measures Fund**” means a fund created for purposes set out in Part 24.2.

24.2 Purposes of the Special Measures Fund Program

For the better protection of the public interest, the fund is established to facilitate mitigation of a member’s act or acts of gross or willful negligence, wanton recklessness, or fraudulent activity, for which insurance is not or may not be available.

24.3 Action by the Board

The Board may, but is not obligated to, expend part or all of the Special Measures Fund where it has determined that:

- (a) such expenditure is necessary to protect the public interest;
- (b) the failure to expend funds would bring the profession into disrepute.

24.4 Contributions to the Special Measures Fund

Contributions to the Special Measures Fund in an amount set by the Board, must be made annually from fees collected under Part 6.6(a) if the aggregate amount of the Special Measures Fund is less than \$1,000,000.

24.5 Investing and Managing the Special Measures Fund

- (a) The Special Measures Fund must be accounted for separately from other monies held by the Association.
- (b) Money held in the Special Measures Fund may be held in one or more accounts insured with savings institutions in British Columbia, or otherwise invested in one or more:
 - (i) term deposits or guaranteed investment certificates insured by the Canada Deposit Insurance Corporation or the Credit Union Deposit Insurance Corporation;
 - (ii) treasury bills issued by the government of Canada;
 - (iii) bonds, debentures or other evidence of indebtedness issued or guaranteed by the government of Canada or a province;
 - (iv) fixed income mutual funds or exchange traded funds approved by the Board and classified by the Investment Funds Institute of Canada as “low volatility”.
- (c) Interest or income earned on money held in the Special Measures Fund will become part of the fund.

24.6 Policy

The Board may establish and amend policy, from time to time, governing the funding, use, and management of the Special Measures Fund.

Moved: Dave Rutherford, BCLS

Seconded: Brian Brown, BCLS

CARRIED

MOTION 5: Be it resolved that:

- (a) the fee collected pursuant to Bylaw 6.6(a) be increased to \$63.00 effective May 1, 2019;
- (b) the Board is authorized to reduce the fee collected pursuant to Bylaw 6.6(a) by \$6.00 on determining that the principal amount of the Special Measures Fund is at least \$1,000,000, such reduction to take effect on a date selected by the Board in its discretion.

Moved: Shauna Goertzen, BCLS

Seconded: Chris Cryderman, BCLS

CARRIED

MOTION 6: Be it resolved that Bylaw 1(b) be amended by substituting the words “Survey and Plan” for the words “General Survey Instruction”.

Moved: Kelly Stofer, BCLS

Seconded: Brian Brown, BCLS

CARRIED

MEMBER MOTION

MOTION 7 (AS AMENDED): Be it resolved that Bylaw 12 of the Bylaws of the Association of British Columbia Land Surveyors (the “Bylaws”) be amended by deleting the existing wording, being:

12 Offices

No Land Surveyor or group of Land Surveyors may conduct business from any location unless a Land Surveyor supervises the operations of that location, in accordance with bylaw 14.2(b) and policy established by the Board.

and replacing it with the following wording:

12 Offices

No Land Surveyor, group of Land Surveyors or Land Surveying Company may conduct the business of providing land surveying services to the public from any location unless the operations of that location are under the direct supervision of a Land Surveyor.

Direct supervision means that a Land Surveyor:

- a) Exercises personal supervision, direction and control over all aspects of the provision of land surveying services;
- b) Is normally present in the office from which the services are provided during its office hours;
- c) Shall not operate or supervise more than one location at any given time; and
- d) Shall not conduct their affairs in any way that may lead any person to believe that someone, who is not duly qualified, is authorized to practice land surveying.

Being “normally present” means practicing in the office or in the field during regularly scheduled hours and includes time absent due to sickness, vacation leave or professional development;

and further resolve to declare Policy 6.5 “Offices” of the Board Policy Manual (the “Policy”), inoperative.

Moved: Dave Bazett, BCLS

Seconded: Mark Budgen, BCLS

DEFEATED

AWARDS

The following members received 25-year lapel pins:

Thomas Hoyt, BCLS
Edward Eaton, BCLS
Gary Holme, BCLS
Dave Rutherford, BCLS
Brian Sansom, BCLS
Jerome Hango, BCLS

Richard Andrews, BCLS NP

The following members received 40-year lapel pins:

Dave Bazett, BCLS
Keith Eckman, BCLS
John Armstrong, BCLS
Michael Kidston, BCLS

Secretary's Note:

The following awards were presented during the President's Dinner on the evening of March 22, 2019:

Certificate of Appreciation:

Debbie Palecek, for service to the Association as a Survey Technician in the Practice Advisory Department since 2009.

Duncan Williams, for his support of the land surveying profession and direction on government matters over many years as Executive Director of Crown Land Opportunities within the Ministry of Forests, Lands, Natural Resource Operations & Rural Development.

Michael Burian, an accountant and mechanical engineer, who served as the first government appointee to our Board of Management from 2013 through 2018.

Certificate of Recognition:

Henk van Gurp, BCLS, for his 15 years of service on the Survey Rules Committee.

G.S. Andrews Award:

Ken Kyler, BCLS, for his outstanding service to the Association over a significant period of time involving service as the first Practice Advisory Manager, and service on the Board of Examiners, Entry Standards Task Force, Manual of Standard Practice Committee, and Complaint Inquiry Committee.

Michael Waberski, BCLS, for his outstanding service to the Association over a significant period of time, including his community service in Fort St. John and service as a director on the Boards of the Land Title & Survey Authority of BC, Engineers & Geoscientists BC, and the ABCLS.

Lifetime Achievement Award:

Jeff Beddoes, BCLS NP, for his many years of valuable service to the public and dedication to the land surveying profession.

LIFE MEMBERSHIP DESIGNATION

MOTION: On behalf of the Board of Management, I move that Joseph Charles Johnson be designated a life member of the Association.

Moved: Greg Browne, BCLS

Seconded: Nicole Bird, BCLS

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORT

CAO Chad Rintoul provided an update on work related to the ABCLS strategic plan and discussed the *Professional Governance Act*.

SURVEYOR GENERAL'S REPORT

Mike Thomson provided his final report as Surveyor General of British Columbia. He discussed the restructuring of the LTSA and strategic projects including: a beneficial ownership registry, the condo and strata assignment register, the ParcelMap BC adoption plan, Project ACE, and survey plan modernization.

ELECTION OF THE BOARD OF MANAGEMENT

Secretary Kelly Stofer reported that there were 263 ballots cast with 1 ballot spoiled. The following members were elected to the Board of Management:

Shauna Goertzen, BCLS - Vice President in the first year and President in the second year

Dan Machon, BCLS – Member at Large for a two-year term

Mark Mason, BCLS – Member at Large for a two-year term

MOTION: That the ballots be destroyed.

Moved: Brian Brown, BCLS

Seconded: Harry Hickman, BCLS

CARRIED

PRACTICE ADVISORY MANAGER'S REPORT

Practice Advisory Manager Gordon Gamble presented highlights from his annual report, which is available on the ABCLS website.

PROFESSIONAL EXAMINATIONS REVIEW

Bryan Bates, BCLS of Cogitact Management Consulting Ltd. provided a report on his review of the ABCLS examination process.

REGIONAL GROUP REPORTS

The following members reported on behalf of their respective regional groups:

Albert Koehler, BCLS – Northern Group
Scott McPherson, BCLS – Okanagan-Mainline Group
Josh Hango, BCLS – Kootenay Group
Zuzana Fulkova, BCLS – Lower Mainland Group
Joe Hadley, BCLS – Vancouver Island Group

COMMITTEE REPORTS

The following members reported on behalf of their respective committees:

Ken Kyler, BCLS (Chair) - Complaint Inquiry Committee
Patrick Korabek, BCLS (Chair) – Professional Assessment Committee
Tracey Peet, BCLS (Member) – Board of Examiners
Rory O’Connell, BCLS (Chair) – Survey Rules Committee
Dan Machon, BCLS (Chair) – Continuing Professional Development Committee
Monty Brisson, BCLS (Chair) – External Relations Committee
Gord Gamble, BCLS (Chair) – LTSA Liaison Committee
David Hardwicke, BCLS (Chair) – Professional Reference Manual Committee
Aaron Shufletoski, BCLS (Chair) – Career Awareness Committee
Hans Troelsen, BCLS (Chair) – BCLS Foundation
Robert Allen, BCLS (Chair) – Historical & Biographical Committee

Written reports from each committee were distributed as part of the AGM package.

NEW BUSINESS

There were no motions introduced under new business.

DELEGATES’ REPORT

President Bruce Clark of the Alberta Land Surveyors Association provided closing remarks on behalf of the visiting delegates from land surveying regulators across Canada.

CONCLUSION

President Roger Galibois thanked the Board, staff, and AGM volunteers. The spats and gavel were transferred to incoming President Chris Cryderman, and Brian Brown inducted Roger Galibois into the Order of the Spats. Incoming President Chris Cryderman announced that the 2020 AGM will be held in Vancouver.

ADJOURNMENT

MOTION: That the annual general meeting be adjourned.

CARRIED

2019 Board of Management



(Left to Right): Chris Cryderman (President), Shauna Goertzen (Vice President), Mark Mason (Member at Large), Chad Rintoul (Chief Administrative Officer), David Swaile (Member at Large), Dan Machon (Member at Large), Cristin Schlossberger (Surveyor General of British Columbia), Roger Galibois (Past President), Neil Hain (Government Appointee), Kelly Stofer (Secretary), Gina Hidber (Member at Large) is not present.